



PERFORMANCE AGREEMENT
BETWEEN
PRIME MINISTER AND SECRETARY
National Environment Commission

(July 1, 2018 – June 30, 2019)

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Preamble

The Performance Agreement is entered into between the Prime Minister and Secretary, National Environment Commission.

The objectives of this Performance Agreement are:

- a) To establish clarity and consensus about annual priorities for the National Environment Commission consistent with the 12th Five Year Plan , and Government's other priorities;
- b) To make the National Environment Commission fully responsible for driving implementation and delivering the results against the annual priorities;
- c) To provide an objective and fair basis for evaluating the Agency's overall performance at the end of the year;

The Performance Agreement represents an important accountability mechanism for inculcating a performance based culture at all levels of government.

THEREFORE, the parties hereto agree as follows:

Section 1: Vision, Mission and Objectives

Vision

A healthy and sustainable environment for present and future generations in pursuit of Gross National Happiness

Mission

1. To protect and conserve environment
2. To promote and maintain a sustainable path of development

Objectives

- 1) Low Emission and Climate Resilient Development
- 2) Enhancement of Environmental Service delivery
- 3) Strengthening Water Security and Enhancing Management
- 4) Strengthening of Waste Prevention and Management Programmes
- 5) Support National Environment Commission
- 6) Strengthening of Air Quality Monitoring

Section 2: Objectives, Success Indicators & Target

Objective	Weight	Action	Success Indicator	Unit	Weight	Excellent [100%]	Very Good [90%]	Good [80%]	Fair [70%]	Poor [60%]
Low Emission and Climate Resilient Development	37	Celebration of Global Environment Events	Celebration of Global Environment events	Number	3	3 Global Environment Events celebrated in 2018 -2019	2 Global Environment Events celebrated 2018 - 2019	1 Global Environment Events celebrated 2018 - 2019	-	-
		Reduce the use of HCFC/R22	Use of HCFC 22/R22 reduced in MT	MT	2	2.0	2.5	More than 2.5	More than 2.5	More than 2.5
		Bilateral and Multilateral meetings	Timeline by which follow up actions are undertaken from decisions of COP/MOP of Multilateral Environment Agreements	Number	3	15 June 2019	30 June 2019	-	-	-
			Follow up actions undertaken from decisions of SAARC meetings	Date	1	Meeting report submitted and follow up actions undertaken	Follow up action undertaken	Meeting report submitted	-	-
		Kigali Amendment to the Montreal Protocol on substances that deplete the ozone layer	Timeline by which Kigali Amendment is put up to the National Assembly for approval	Date	3	June 2019	-	-	-	-
			Timeline by which Revised Ozone Depleting Substances (ODS) Rules and Regulation 2008 is reviewed	Date	1	30 June 2019	-	-	-	-

Low Emission and Climate Resilient Development	37	Kigali Amendment to the Montreal Protocol on substances that deplete the ozone layer	Needs Assessment for Refrigeration and Air conditioning Servicing Sector in Bhutan initiated	Status of Work	2	Needs Assessment for Refrigeration and Air conditioning Servicing Sector in Bhutan initiated	-	-	-	-
			Analysis report and strategy for effective implementation of Kigali Amendment for HFC phase down initiated	Status of Work	2	Analysis report and strategy for effective implementation of Kigali Amendment for HFC phase down initiated	-	-	-	-
		Capacity building to stakeholders conducted towards compliance to Montreal Protocol	No. of capacity building conducted to stakeholders	Number	2	2	1	-	-	-

Low Emission and Climate Resilient Development	37	Chapter on V&A under Third National Communication (TNC) to UNFCCC completed	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	Percent	2	Final draft by June	Second draft by June	First draft by June	draft initiated	-
		Chapter on other information under Third National Communication	Status on Chapter on other relevant information under Third National Communication is completed	Percent	2	Final draft by June	Second draft by June	-	-	-
		Chapter on National Circumstances under TNC to UNFCCC completed	Timeline by which Chapter on National Circumstances under TNC to UNFCCC completed	Date	2	Final draft by June	Second draft by June	First draft by June	Draft initiated	-
		Basel Convention National Report Year 2016	Timeline by which the annual report to Basel Secretariat is submitted	Date	2	Report submitted before end of February 2019	Annual report submitted before March 2019	Annual report submitted before April 2019, 2019	Annual report submitted before May 2019, 2019	Annual report not submitted
		Initiate NAP readiness program	Timeline by which NAP Readiness program is initiated	Date	3	June 2019	-	-	-	-
		Conducted capacity development for low emission development for line agency	Number of capacity building trainings conducted	Date	3	3	2	1	-	-
		Coordinate implementation of Gender NDC project	Activities completed as per the Project Work plan	Status of Work	2	All activities completed as per the Project Work plan	70% activities completed	50% activities completed	-	-

Low Emission and Climate Resilient Devel	37	Initiate feasibility study to establish Bhutan Climate Fund	Timeline by which feasibility study is initiated	Date	2	April 2019	May 2019	June 2019	-	-
Enhancement of Environmental Service delivery	29	Assessment of projects for Environmental Clearance	Average number of working days taken to issue Environment Clearance for projects not requiring EIA	Days	4	45	55	65	75	85
			Average number of days taken to issue Environment Clearances for projects requiring EIA	Days	4	180	210	240	270	300
	Assessment of projects for renewal of Environmental Clearance	Average number of days taken to communicate the decision on the renewal of EC	Days	4	30	45	55	65	75	
	Conduct compliance monitoring of industries, mines and hydro power projects	Percentage of projects monitored	Percent	3	>80% of the active projects monitored	79-70% of the active projects monitored	69-60% active projects monitored	59-50% active projects monitored	Less than 50% of the active projects monitored	
	Conduct annual compliance monitoring	Timeline by which annual compliance monitoring meeting/ workshop is conducted	Percent	3	First week of June 2019	Second week of June 2019	Third week of June 2019	Fourth week of June 2019	not conducted	
		Timeline by which Annual compliance report is prepared	Date	2	April	May	June	end of June	end of June	
Consultation workshop on National Environment Strategy and Environment mainstreaming		Timeline by which consultation workshop is conducted	Date	3	15 June 2019	30 June 2019	-	-	-	

Enhancement of Environmental Service delivery	29	Issuance of Import Permit for Controlled Ozone Depleting Substances	Number of days taken to issue permit	Days	3	2	3	-	-	-
		Sensitization on environmental laws	Number of sensitization/awareness activities/programs on environmental laws conducted	Number	3	3	2	1	0	0
Strengthening Water Security and Enhancing Management	12	Conduct coordination meeting on the implementation of Flagship program	Number of meeting coordinated, held and reported	Number	7	4	3	2	1	0
		Conduct environmental flow assessment in dewatered stretch of Mangdechhu Hydropower Project	Environmental flow assessment completed and draft report produced	Date	2	30 June 2019	-	-	-	-
		Support Operationalization of Wangchu Basin Committee (WBC)	Number of WBC meetings conducted	Days	3	3	2	1	0	0
Strengthening of Waste Prevention and Management Programmes	11	Initiate the pre-survey operations for the development of comprehensive waste inventory	Timeline by which the pre-survey activities initiated.	Date	3	Initiated the pre-survey activity before end of March 2019	Initiated the pre-survey activity before end of April 2019	Initiated the pre-survey activity before end of May 2019	Initiated the pre-survey activity before end of June 2019	Pre-survey activity not initiated

Strengthening of Waste Prevention and Management Programmes	11	Conduct meeting with the implementing and collaborating agencies responsible for waste prevention and management	Number of meetings conducted	Date	3	2	1	-	-	-
		Formulate First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Date	5	first draft strategy and action plan prepared before end of March 2019	first draft strategy and action plan prepared before end of April 2019	first draft strategy and action plan prepared before end of May 2019	first draft strategy and action plan prepared before end of June 2019	First draft strategy and action plan not prepared
Support National Environment Commission	6	Follow up directives from NEC meetings	Percentage of follow-up directives completed	Percent	6	100% directives completed	80% directives completed	60% directives completed	40% directives completed	none
Strengthening of Air Quality Monitoring	5	Operate and Maintain existing ambient air quality monitoring stations	No. of existing air quality monitoring stations maintained	Number	5	4 air quality monitoring stations maintained	3 air quality monitoring stations maintained	2 air quality monitoring stations maintained	1 air quality monitoring stations maintained	none operating

Section 3: Trend values of success indicators

Objective	Action	Success Indicator	Unit	Actual Values [FY 2018-19]	Target Values [FY 2019-20]	Projected Values [FY 2020-21]	Projected Values [FY 2021-22]	Projected Values [FY 2022-23]
Low Emission and Climate Resilient Development	Chapter on National Circumstances under TNC to UNFCCC completed	Timeline by which Chapter on National Circumstances under TNC to UNFCCC completed	Date	Chapter on National Circumstances under TNC completed	TNC submitted for endorsement and submitted to UNFCCC Secretariat	-	-	-
	Initiate NAP readiness program	Timeline by which NAP Readiness program is initiated	Date	NAP readiness initiated by June 2019	Preparatory elements for NAP identified	Implementation Strategy for NAP developed	Vulnerability Index formulated	NAP document formulated
	Conducted capacity development for low emission development for line agency	Number of capacity building trainings conducted	Date	capacity building trainings are conducted	-	-	-	-
	Coordinate implementation of Gender NDC project	Activities completed as per the Project Work plan	Status of Work	All activities completed as per the Project Work plan	Activities completed as per the Project Work plan	Activities completed as per the Project Work plan	-	-
	Initiate feasibility study to establish Bhutan Climate Fund	Timeline by which feasibility study is initiated	Date	feasibility study to establish Bhutan Climate Fund initiated	-	-	-	-

Low Emission and Climate Resilient Development	Kigali Amendment to the Montreal Protocol on substances that deplete the ozone layer	Needs Assessment for Refrigeration and Air conditioning Servicing Sector in Bhutan initiated	Status of Work	Needs Assessment for Refrigeration and Air conditioning Servicing Sector in Bhutan initiated	Report finalised	-	-	-
		Analysis report and strategy for effective implementation of Kigali Amendment for HFC phase down initiated	Status of Work	Analysis report and strategy for effective implementation of Kigali Amendment for HFC phase down initiated	report prepared	-	-	-
		Timeline by which Kigali Amendment is put up to the National Assembly for approval	Date	Kigali Amendment is put up to the National Assembly for approval	-	-	-	-
		Timeline by which Revised Ozone Depleting Substances (ODS) Rules and Regulation 2008 is reviewed	Date	Revised Ozone Depleting Substances (ODS) Rules and Regulation 2008 is reviewed	Ozone Depleting Substances (ODS) Rules and Regulation 2008 is reviewed and put up for approval	Implementation of the revised regulation	Implementation of the revised regulation	Implementation of the revised regulation

Low Emission and Climate Resilient Development	Bilateral and Multilateral meetings	Timeline by which follow up actions are undertaken from decisions of COP/MOP of Multilateral Environment Agreements	Number	4	2	4	2	4
		Follow up actions undertaken from decisions of SAARC meetings	Date	Follow up actions are undertaken from decisions of SACEP and SAARC meetings	-	-	-	-
	Capacity building to stakeholders conducted towards compliance to Montreal Protocol	No. of capacity building conducted to stakeholders	Number	2	2	2	2	2
	Chapter on V&A under Third National Communication (TNC) to UNFCCC completed	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	Percent	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	TNC submitted for endorsement and submitted to UNFCCC Secretariat	-	-	-
	Chapter on other information under Third National Communication	Status on Chapter on other relevant information under Third National Communication is completed	Percent	Final draft by June	Second draft	First draft	draft initiated	-
	Reduce the use of HCFC/R22	Use of HCFC 22/R22 reduced in MT	MT	2.0	1.84	.140	.007	.007

Low Emission and Climate Resilient Development	Celebration of Global Environment Events	Celebration of Global Environment events	Number	3 Global Environment Events celebrated	3 Global Environment Events celebrated	3 Global Environment Events celebrated	3 Global Environment Events celebrated 2020	3 Global Environment Events celebrated 020
	Basel Convention National Report Year 2016	Timeline by which the annual report to Basel Secretariat is submitted	Date	Report submitted before end of February 2019	-	-	-	-
Enhancement of Environmental Service delivery	Consultation workshop on National Environment Strategy and Environment mainstreaming	Timeline by which consultation workshop is conducted	Date	national level and dzongkhag level consultation workshop is conducted	-	-	-	-
	Assessment of projects for Environmental Clearance	Average number of working days taken to issue Environment Clearance for projects not requiring EIA	Days	45	45	45	45	45
		Average number of days taken to issue Environment Clearances for projects requiring EIA	Days	180	180	180	180	180
	Assessment of projects for renewal of Environmental Clearance	Average number of days taken to communicate the decision on the renewal of EC	Days	30	30	30	30	30
	Conduct compliance monitoring of industries, mines and hydro power projects	Percentage of projects monitored	Percent	>80% of the active projects monitored	>80% of the active projects monitored	>80% of the active projects monitored	>80% of the active projects monitored	>80% of the active projects monitored

Enhancement of Environmental Service delivery	Conduct annual compliance monitoring	Timeline by which annual compliance monitoring meeting/ workshop is conducted	Percent	annual compliance monitoring meeting/ workshop is conducted	annual compliance monitoring meeting/ workshop is conducted	annual compliance monitoring meeting/ workshop is conducted	annual compliance monitoring meeting/ workshop is conducted	annual compliance monitoring meeting/ workshop is conducted
		Timeline by which Annual compliance report is prepared	Date	1	1	1	1	1
	Issuance of Import Permit for Controlled Ozone Depleting Substances	Number of days taken to issue permit	Days	2	2	2	2	2
	Sensitization on environmental laws	Number of sensitization/awareness activities/programs on environmental laws conducted	Number	3	3	3	3	3
Strengthening Water Security and Enhancing Management	Conduct coordination meeting on the implementation of Flagship program	Number of meeting coordinated, held and reported	Number	3	3	3	3	3
	Conduct environmental flow assessment in dewatered stretch of Mangdechhu Hydropower Project	Environmental flow assessment completed and draft report produced	Date	Environmental flow assessment completed and draft report produced	-	-	-	-
	Support Operationalization of Wangchu Basin Committee (WBC)	Number of WBC meetings conducted	Days	3	3	3	3	3

Strengthening of Waste Prevention and Management Programmes	Initiate the pre-survey operations for the development of comprehensive waste inventory	Timeline by which the pre-survey activities initiated.	Date	Initiated the pre-survey activity	Survey operations and report developed	-	-	-
	Conduct meeting with the implementing and collaborating agencies responsible for waste prevention and management	Number of meetings conducted	Date	2	-	-	-	-
	Formulate First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Date	first draft strategy and action plan prepared before end of March 2019	-	-	-	-
Support National Environment Commission	Follow up directives from NEC meetings	Percentage of follow-up directives completed	Percent	100% directives completed	100% directives completed	100% directives completed	100% directives completed	100% directives completed
Strengthening of Air Quality Monitoring	Operate and Maintain existing ambient air quality monitoring stations	No. of existing air quality monitoring stations maintained	Number	4 air quality monitoring stations maintained	4 air quality monitoring stations maintained	4 air quality monitoring stations maintained	4 air quality monitoring stations maintained	4 air quality monitoring stations maintained

Section 4: Definition of Success Indicators

Success Indicator	Description	Data Collection Methodology	Data Collection Frequency	Data Source
Timeline by which follow up actions are undertaken from decisions of COP/MOP of Multilateral Environment Agreements	This entails submission of the report and relevant decisions from the COP/MOP of MEAs (United Nations Framework Convention on Climate Change, Convention on Biological Diversity, Vienna Convention on the protection of ozone layer and Basel Convention on Transboundary movement of hazardous wastes and its disposal) submitted and follow up actions undertaken, as appropriate	COP/MOP reports	Quarterly	NEC Meeting Minutes
No. of capacity building conducted to stakeholders	1. Capacity building will be conducted to Officials and inspectors of customs for effective enforcement of ODS Regulation. 2. Technicians training on maintenance and safe handling of new emerging refrigerants	Workshop reports	Annually	Workshop reports
Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019. Final draft mean the document ready for printing. Second draft would mean incorporating the comments received on the first draft. First draft would mean a document prepared after first consultation. Draft initiated means consultant recruited and zero draft prepared.	draft chapters	Biannually	NEC and TWGS
Timeline by which Chapter on National Circumstances under TNC to UNFCCC completed	Chapter on National Circumstances under TNC completed	draft chapters	Biannually	NEC and TWGs

Timeline by which the annual report to Basel Secretariat is submitted	Bhutan is required to submit country report to Secretariat of Basel Convention as a part of the national obligation	Report is submitted electronically	Annually	Information will be maintained by the Waste Management Division
Use of HCFC 22/R22 reduced in MT	Reduce the use of HCFC/R22 consumption as per the Montreal Protocol Schedule	Online Country Program data submitted to Multilateral Fund Secretariat	Annually	Online Country Program data submitted to Multilateral Fund Secretariat
Timeline by which Revised Ozone Depleting Substances (ODS) Rules and Regulation 2008 is reviewed	The Revised ODS Rules and Regulation of 2008 will be reviewed through inhouse consultation with National Ozone Unit and then with the ozone focal persons of the Department of Customs and RRCOs	meeting minutes	Biannually	Meeting Minutes
Status on Chapter on other relevant information under Third National Communication is completed	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019. Final draft mean the document ready for printing. Second draft would mean incorporating the comments received on the first draft. First draft would mean a document prepared after first consultation. Draft initiated means consultant recruited and zero draft prepared.	draft report	Biannually	all relevant agencies
Follow up actions undertaken from decisions of SAARC meetings	This entails submission of the report and follow up actions undertaken, provided SAARC meetings are undertaken (normally SAARC meetings are conducting depending on the quorum)	SAARC meeting report	Annually	PPS, NECS
Celebration of Global Environment events	World Ozone Day, World Environment day, World Water day celebrated annually	Admin data	Annually	NEC website, media papers

Timeline by which NAP Readiness program is initiated	Project readiness fund approved by GCF, Project team formed, stakeholder consultation meeting conducted, inception report in place and recruitment of expert	reports	Annually	CCD, NECS
Activities completed as per the Project Work plan	Activities completed as per the Project Work plan	Annual Workplan	Annually	CCD, NECS
Number of sensitization/awareness activities/programs on environmental laws conducted	Three sensitization activities will be conducted	Administrative records, minutes and reports	Annually	Administrative records, minutes, reports maintained in the office
Timeline by which consultation workshop is conducted	A national level and dzongkhag level consultation workshop on National Environment Strategy and Environment Mainstreaming focusing on mainstreaming concepts, tools and update on emerging policies and plans	workshop report	Annually	Workshop report
Number of days taken to issue permit	This indicates the number of days taken from receipt of application till the issuance of permit. However it excludes government holidays, weekends and the time taken by the client to provide additional information.	Admin data	Monthly	NOU, PPS
Average number of working days taken to issue Environment Clearance for projects not requiring EIA	Average number days taken from the date of application received until the EC is issued. However this excludes government holidays, weekends and time taken by proponents to provide additional information requested by NECS, if any	Administration document	Monthly	Data from EC system

Average number of days taken to issue Environment Clearances for projects requiring EIA	Average number of days includes time taken from the date of application received until the EC is issued. However it excludes government holidays, weekends and time taken by proponents to provide any additional information requested by NECS.	Admin data	Monthly	EC system
Average number of days taken to communicate the decision on the renewal of EC	After the receipt of application renewal, the concerned division will conduct site visit to check compliance to EC terms and condition following which proponent will be informed on the decision of renewal of EC which might also include stop orders/penalties/submission of mitigation measures depending on non-compliance observed	Number of applications received/site visits conducted/tour reports/penalty records	Monthly	Renewal database maintained by the division
Percentage of projects monitored	Project includes industries, mines and hydropower. Conduct regular monitoring of mines, industries and other developmental activities to ensure improved compliance to environmental norms by the proponents	Total number of active projects with EC issued	Monthly	Environmental Clearance system, Excel sheet information on projects monitored including non compliance and actions taken, Annual report of compliance monitoring
Timeline by which Annual compliance report is prepared	Compliance monitoring report prepared	Compliance monitoring reports	Monthly	NECS
Number of WBC meetings conducted	The WRCD will coordinate WBC meetings as per the Terms of Reference of the WBC until a formal separate secretariat for WBC is approved and formed.	Minutes of the meetings	Quarterly	Minutes of the meetings

Number of meeting coordinated, held and reported	NECS is leading the flagship programme on integrated water security. Activities under the program will be implemented by the concerned agencies as specified in the blueprint. The NECS will coordinate and monitor the implementation and report accordingly. However, the implementation of the above activities are subject to release of budget.	Monitoring Reports	Quarterly	Monitoring reports
Environmental flow assessment completed and draft report produced	WRCD will coordinate and provide hands-on Environmental Flow assessment training to the taskforce members under this project. They will be taught in detail from the site selection, to collect the terrestrial & hydrological data and, to do the modeling to determine the environmental flow of the proposed study area.	conduct survey	Annually	survey report
Timeline by which the pre-survey activities initiated.	Seek proposal from NSB for waste inventory -Inception meeting with NSB and WWF -Development of questionnaire, survey operations plan, sampling design - Development of survey manuals -Training of enumerators and supervisors	Meeting and training reports	Annually	Information will be maintained by the Waste Management Division
Number of meetings conducted	Meeting will be conducted with the implementing and collaborating agencies to discuss on the implementation of waste legislations	Minutes of the meetings and list of participants will be maintained	Quarterly	Information will be maintained by the Waste Management Division

<p>Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared</p>	<p>As part of the International Climate Initiative (IKI) waste project, first draft of National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan will be prepared in consultation with the relevant stakeholders</p>	<p>Draft report maintained and circulated for comments</p>	<p>Quarterly</p>	<p>Information will be maintained by the Waste Management Division</p>
<p>Percentage of follow-up directives completed</p>	<p>This pertains to the follow up actions undertaken by respective Divisions and Services directed by the NEC which is presented by PPS in the next NEC meeting.</p>	<p>NEC meeting minutes</p>	<p>Annually</p>	<p>PPS, NECS</p>

Section 5: Requirements from other Ministries, Agencies & Dzongkhags

Organisation Name	Relevant Success Indicator	Requirement from the Organisation	Justification for the Requirement	Requirement detail	Impact (If Not Met)
MINISTRY OF AGRICULTURE AND FORESTS	Number of WBC meetings conducted	MoH, MOWHS and MOAF will be implementing activities under the flagship program (Rural water supply, Urban water supply and Watershed management)	MoH, MOAF and MOWHS are the implementing partners under the flagship program. NECS shall coordinate, monitor the implementation and report accordingly.	Implementation of above activities	If activities are not implemented by the agencies, coordination meetings and reporting frequency would be impacted.
MINISTRY OF HEALTH	Number of WBC meetings conducted	MoH, MOWHS and MOAF will be implementing activities under the flagship program (Rural water supply, Urban water supply and Watershed management)	MoH, MOAF and MOWHS are the implementing partners under the flagship program. NECS shall coordinate, monitor the implementation and report accordingly.	Implementation of above activities	If activities are not implemented by the agencies, coordination meetings and reporting frequency would be impacted.
MINISTRY OF WORKS AND HUMAN SETTLEMENT	Number of WBC meetings conducted	MoH, MOWHS and MOAF will be implementing activities under the flagship program (Rural water supply, Urban water supply and Watershed management)	MoH, MOAF and MOWHS are the implementing partners under the flagship program. NECS shall coordinate, monitor the implementation and report accordingly.	Implementation of above activities	If activities are not implemented by the agencies, coordination meetings and reporting frequency would be impacted.

CHHUKHA	Number of WBC meetings conducted	Members of the WBC to attend the meeting	The members of the WBC are from the four Dzongkhags. Their availability for the meeting is crucial for conducting the meetings as planned	Members of the WBC to attend the meeting	Meeting will not be conducted if quorum is not met
HAA	Number of WBC meetings conducted	Members of the WBC to attend the meeting	The members of the WBC are from the four Dzongkhags. Their availability for the meeting is crucial for conducting the meetings as planned	Members of the WBC to attend the meeting	Meeting will not be conducted if quorum is not met
PARO	Number of WBC meetings conducted	Members of the WBC to attend the meeting	The members of the WBC are from the four Dzongkhags. Their availability for the meeting is crucial for conducting the meetings as planned	Members of the WBC to attend the meeting	Meeting will not be conducted if quorum is not met
THIMPHU	Number of WBC meetings conducted	Members of the WBC to attend the meeting	The members of the WBC are from the four Dzongkhags. Their availability for the meeting is crucial for conducting the meetings as planned	Members of the WBC to attend the meeting	Meeting will not be conducted if quorum is not met
MINISTRY OF AGRICULTURE AND FORESTS	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of report	data and technical inputs for the draft chapter	incomplete report
MINISTRY OF ECONOMIC AFFAIRS	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of report	data and technical inputs for the draft chapter	incomplete report

MINISTRY OF HEALTH	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of report	data and technical inputs for the draft chapter	incomplete report
MINISTRY OF HOME & CULTURAL AFFAIRS	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of report	data and technical inputs for the draft chapter	incomplete report
MINISTRY OF WORKS AND HUMAN SETTLEMENT	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of report	data and technical inputs for the draft chapter	incomplete report
CIVIL SOCIETY ORGANIZATION AUTHORITY	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of the report	data and technical inputs for the draft chapter	Incomplete report
NATIONAL CENTER FOR HYDROLOGY AND METEOROLOGY	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of the report	data and technical inputs for the draft chapter	Incomplete report
ROYAL UNIVERSITY OF BHUTAN	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of the report	data and technical inputs for the draft chapter	Incomplete report
THROMDEYS	Status of Chapter on V&A under Third National Communication (TNC) completed by June 2019	data and technical inputs for the draft chapter	validation of the report	data and technical inputs for the draft chapter	Incomplete report

<p>NATIONAL CENTER FOR HYDROLOGY AND METEOROLOGY</p>	<p>Environmental flow assessment completed and draft report produced</p>	<p>Provide technical support as a task force member as and when required for data collection/field assessment</p>	<p>As the taskforce members are put under different groups for data collection and modeling, their participation and support for environmental flow assessment is very important</p>	<p>Provide technical support in terms of data collection and field assessment</p>	<p>In the event the taskforce members are unavailable to participate for data collection and modeling, the seasonal data collection needed for modeling will be impacted and therefore will not be able to assess the environmental flow and its report finalization would be impacted.</p>
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<p>MINISTRY OF AGRICULTURE AND FORESTS</p>	<p>Environmental flow assessment completed and draft report produced</p>	<p>Ugyen Wangchuck Institute of Conservation and Environmental Research and National Research Centre for Riverine and lake Fisheries as a taskforce member to provide technical support to the team as and when required for data collection/field assessment</p>	<p>As the taskforce members are put under different groups for data collection and modeling, their participation and support for environmental flow assessment is very important</p>	<p>Provide technical support to the team as and when required for data collection/field assessment</p>	<p>In the event the taskforce members are unable to participate for data collection and modeling, the seasonal data collection needed for modeling will be impacted and therefore will not be able to assess the environmental flow and its report finalization would be impacted.</p>
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MINISTRY OF ECONOMIC AFFAIRS	Environmental flow assessment completed and draft report produced	Department of Hydropower and Power Systems and Bhutan Electricity Authority as a taskforce member to provide technical support to the team as and when required for data collection/field assessment	As the taskforce members are put under different groups for data collection and modeling, their participation and support for environmental flow assessment is very important	Provide technical support to the team as and when required for data collection/field assessment	In the event the taskforce members are unable to participate for data collection and modeling, the seasonal data collection needed for modeling will be impacted and therefore will not be able to assess the environmental flow and its report finalization would be impacted.
MINISTRY OF AGRICULTURE AND FORESTS	Number of meetings conducted	They are the implementing agencies for the provisions of Waste Act and Regulation and submit the annual reports to NEC	They are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
MINISTRY OF ECONOMIC AFFAIRS	Number of meetings conducted	They are the implementing agencies for the provisions of Waste Act and Regulation and submit the annual reports to NEC	They are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented

MINISTRY OF FINANCE	Number of meetings conducted	They are the implementing agencies for the provisions of Waste Act and Regulation and submit the annual reports to NEC	They are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
MINISTRY OF HEALTH	Number of meetings conducted	They are the implementing agencies for the provisions of Waste Act and Regulation and submit the annual reports to NEC	They are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
MINISTRY OF WORKS AND HUMAN SETTLEMENT	Number of meetings conducted	They are the implementing agencies for the provisions of Waste Act and Regulation and submit the annual reports to NEC	They are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
BHUTAN NARCOTIC CONTROL AGENCY	Number of meetings conducted	They are implementing agencies for provisions of the Waste Act and Regulation submit the annual reports to NEC	These agencies are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
DRUG REGULATORY AUTHORITY	Number of meetings conducted	They are implementing agencies for provisions of the Waste Act and Regulation submit the annual reports to NEC	These agencies are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented

Phuntsholing Thromde	Number of meetings conducted	They are implementing agencies for provisions of the Waste Act and Regulation submit the annual reports to NEC	These agencies are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
Samdrupjongkhar Thromde	Number of meetings conducted	They are implementing agencies for provisions of the Waste Act and Regulation submit the annual reports to NEC	These agencies are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
Thimphu Thromde	Number of meetings conducted	They are implementing agencies for provisions of the Waste Act and Regulation submit the annual reports to NEC	These agencies are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
THROMDEYS	Number of meetings conducted	They are implementing agencies for provisions of the Waste Act and Regulation submit the annual reports to NEC	These agencies are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented
TOURISM COUNCIL OF BHUTAN	Number of meetings conducted	They are implementing agencies for provisions of the Waste Act and Regulation submit the annual reports to NEC	These agencies are the regulatory and implementing agencies of the waste act and regulation.	Regulate and implement the provisions of waste act and regulation. Timely reporting and active participation.	The provisions of the waste act and regulation cannot be implemented

NATIONAL STATISTICS BUREAU	Timeline by which the pre-survey activities initiated.	<p>The NSB will carry out the following activities in consultation with the NECS:</p> <ol style="list-style-type: none"> 1. Inception Workshop/Trainings/Study Tour 2. Development of questionnaire, survey operations plan, sampling design including CAPI 3. Development of survey manuals 4. Pre-test CAPI/Questionnaire 5. Printing of manual/questionnaire 6. Training of enumerators and supervisors 7. Procurement of Survey Kits (Tablets/Computers/Softwares) 	NSB is an apex body for all statistical services in Bhutan and has the technical capability to conduct nationwide surveys and censuses.	Carry out the stipulated activities in planned schedule	The survey operation and the comprehensive waste baseline study will be delayed.
MINISTRY OF AGRICULTURE AND FORESTS	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	active contribution and participation in the meeting	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and contribution in preparing the strategy	impact the quality of the strategy
MINISTRY OF ECONOMIC AFFAIRS	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	active contribution and participation in the meeting	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and contribution in preparing the strategy	impact the quality of the strategy

MINISTRY OF FINANCE	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	active contribution and participation in the meeting	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and contribution in preparing the strategy	impact the quality of the strategy
MINISTRY OF HEALTH	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	active contribution and participation in the meeting	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and contribution in preparing the strategy	impact the quality of the strategy
MINISTRY OF WORKS AND HUMAN SETTLEMENT	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	active contribution and participation in the meeting	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and contribution in preparing the strategy	impact the quality of the strategy
BHUTAN NARCOTIC CONTROL AGENCY	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy
CIVIL SOCIETY ORGANIZATION AUTHORITY	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy

DRUG REGULATORY AUTHORITY	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy
Phuntsholing Thromde	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy
Samdrupjongkhar Thromde	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy
Thimphu Thromde	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy
THROMDEYS	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy

TOURISM COUNCIL OF BHUTAN	Timeline by which First draft National Waste Strategy and Thimphu Dzongkhag Waste Management Action Plan are prepared	Active participation and contribution for the strategy	These agencies are the regulatory and implementing agencies of the waste act and regulation and required to compile and provide data timely.	Require timely data and active participation in the meetings	Impact the quality of strategy
MINISTRY OF AGRICULTURE AND FORESTS	Timeline by which NAP Readiness program is initiated	data and technical inputs for NAP and timely support by UNDP	stakeholder for NAP preparation	data and technical inputs for NAP and timely support by UNDP	NAP document not developed
MINISTRY OF ECONOMIC AFFAIRS	Timeline by which NAP Readiness program is initiated	data and technical inputs for NAP and timely support by UNDP	stakeholder for NAP preparation	data and technical inputs for NAP and timely support by UNDP	NAP document not developed
MINISTRY OF HEALTH	Timeline by which NAP Readiness program is initiated	data and technical inputs for NAP and timely support by UNDP	stakeholder for NAP preparation	data and technical inputs for NAP and timely support by UNDP	NAP document not developed
MINISTRY OF HOME & CULTURAL AFFAIRS	Timeline by which NAP Readiness program is initiated	data and technical inputs for NAP and timely support by UNDP	stakeholder for NAP preparation	data and technical inputs for NAP and timely support by UNDP	NAP document not developed
MINISTRY OF WORKS AND HUMAN SETTLEMENT	Timeline by which NAP Readiness program is initiated	data and technical inputs for NAP and timely support by UNDP	stakeholder for NAP preparation	data and technical inputs for NAP and timely support by UNDP	NAP document not developed
CIVIL SOCIETY ORGANIZATION AUTHORITY	Timeline by which NAP Readiness program is initiated	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	Project is contingent upon approval by GNHC and GCF validation of the report	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	NAP document not prepared
GROSS NATIONAL HAPPINESS COMMISSION	Timeline by which NAP Readiness program is initiated	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	Project is contingent upon approval by GNHC and GCF validation of the report	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	NAP document not prepared

NATIONAL CENTER FOR HYDROLOGY AND METEOROLOGY	Timeline by which NAP Readiness program is initiated	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	Project is contingent upon approval by GNHC and GCF validation of the report	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	NAP document not prepared
ROYAL UNIVERSITY OF BHUTAN	Timeline by which NAP Readiness program is initiated	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	Project is contingent upon approval by GNHC and GCF validation of the report	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	NAP document not prepared
THROMDEYS	Timeline by which NAP Readiness program is initiated	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	Project is contingent upon approval by GNHC and GCF validation of the report	Approval from GNHC. Data and technical inputs for NAP and timely support by UNDP	NAP document not prepared
MINISTRY OF AGRICULTURE AND FORESTS	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
MINISTRY OF ECONOMIC AFFAIRS	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
MINISTRY OF FOREIGN AFFAIRS	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
MINISTRY OF HEALTH	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
MINISTRY OF HOME & CULTURAL AFFAIRS	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors

MINISTRY OF WORKS AND HUMAN SETTLEMENT	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
CIVIL SOCIETY ORGANIZATION AUTHORITY	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
NATIONAL CENTER FOR HYDROLOGY AND METEOROLOGY	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
ROYAL UNIVERSITY OF BHUTAN	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors
THROMDEYS	Number of capacity building trainings conducted	Timely and active participation	Build capacity to facilitate implementation of climate resilient and carbon neutral	Timely and active participation	Inadequate inputs from sectors

Whereas,

I, the Secretary, National Environment Commission, commit to the Prime Minister, the Government and the people of Bhutan to deliver the results described in this Annual Performance Agreement.

I, the Prime Minister, commit to the Secretary, National Environment Commission, on behalf of the Government and the people of Bhutan, to provide the necessary fund and resources for delivery of the results described in this Annual Performance Agreement.

SIGNED:

Dr. Lotay Tshering
Prime Minister

Date

Sonam Phuntsho Wangdi
Secretary

Date